



Please complete this form as accurately as possible as this will be used to investigate the complaint and to assist in our response. Please also ensure that you sign and date the form where requested. Once complete, please return to [complaints@rundles.org.uk](mailto:complaints@rundles.org.uk) or by post to:

Rundle & CO. Ltd.  
PO Box 11113, Market Harborough  
Leicestershire  
LE16 0JF

Rundles Reference:	
Full Name:	
Address:	
Post Code:	
Email Address:	
Subject of Complaint	



Please provide a full account referencing any accompanying documentation below. Please add an additional sheet if necessary.



How do you feel we could correct this and satisfy your complaint?



I/We authorise the below named representative to act on my/our behalf.

I/We confirm this is a true statement of events.

Signature of Complainant: \_\_\_\_\_

Name of Representative: \_\_\_\_\_

Signature of Representative: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_